

GREY FOREST COMMUNITY BOARD
GREY FOREST COMMUNITY CENTER
18249 SHERWOOD TRAIL
GREY FOREST, TEXAS 78023
THURSDAY, AUGUST 4, 2022, 6:30 P.M.
MINUTES

I. CALL TO ORDER BY CHAIRPERSON at 6:30 p.m.

II. RECORDING OF BOARD MEMBERS PRESENT- Sean Skaggs, Peter Carey, Mandie Waldrop, Madeline McCloskey, Trish Terrazas, Tanya Granados.

III. DECLARATION OF A QUORUM

IV. PRESENTATIONS BY CITIZENS AND VISITORS: Persons who desire to address the Grey Forest Community Supervisory Board will be received at this time. Comments by members of the public are limited to three (3) minutes for any one speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the board cannot deliberate or take action on items not listed on the meeting agenda.

V. DISCUSS AND ACT ON APPROVAL OF MINUTES: July 7, 2022- Trish Terrazas moved to approve the minutes as amended. Peter Carey seconded the motion. The board unanimously approved.

VI. FINANCIAL REPORT- Sean Skaggs states he recently spoke with Miguel Cantu, Grey Forest City Secretary, and was advised at that time the remaining budget would be approximately \$1700. Mandie Waldrop suggested not doing any major repairs/expenditures until the next budget cycle which begins in October.

VII. BOARD MEMBER REPORTS. Peter Carey advises the trees are "only okay". The ground is quickly absorbing the water. One tree has died. Mandie Waldrop stated Jeff English from Grey Forest Utilities has advised we need to be mindful of water usage given current weather conditions. Peter Carey states he is using a moisture meter to assess trees' water intake. Madeline McCloskey states she may consult with Laurie Hawkins regarding trees' moisture needs.

Madeline McCloskey states cleanup of the Big Springs Dam has started. Minnows and crawdads were rehomed. GFU workers have scooped out some sediment and will continue scooping activity.

VIII. COMMUNITY CENTER DIRECTOR'S REPORT- Brenda Reinhard submitted her report. July had \$480 in rental income and August had \$495 in rental income. She advised she has spoken with Grey Forest Police Department leadership about increasing patrols near GFCC when events

(some of which may serve alcohol) are underway. She will furnish them with a calendar so they will know when events are scheduled.

Brenda Reinhard states she has noticed she tends to field the same questions from various renters and prospective renters. She will add a FAQ page to the rental agreement. She has also noticed some renters want to pay both the rental fee and rental deposit by credit card (currently the deposit must be made by check although the rental fee is payable via credit card). She plans to speak with Miguel Cantu about the possibility of accepting deposit money by credit card as well.

Brenda Reinhard also consulted with a highly recommended floor refinishing company and submitted the floor company's report and estimate for review.

She also recommends a company be hired to inspect not only the front foundation area (which is known to be sloping) but that they inspect the entire foundation and provide quotes for all needed repairs.

Brenda Reinhard praised the city's public works department because they have performed additional duties such as cleaning air filters.

IX. DISCUSS AND TAKE ACTION (IF NECESSARY) ON THE FOLLOWING TOPICS: This notice is posted pursuant to the Texas Open Meetings Act-Texas Government Code 551.

X. NEW BUSINESS

1. Discuss and act on planning and executing a back-to-school/end of summer celebration
The event is scheduled for August 13th at 5:30 p.m. Hot dogs and popsicles will be served in addition to chips, watermelon, beans or potato salad, and lemonade or Kool-Aid. Jennifer Nottingham states she will ask ESD to donate ice. Maria Ammerman offered to go shopping; we still have approx. \$60 on an HEB gift card.
Games such as pickleball will also be played. Barbara Brazeal had previously offered to organize the games. Brenda Reinhard advised, for future events, we may be able to apply to HEB for community donations but would need to do so approximately 3 months in advance of the event date.
2. Discuss and act on GFCC lighting, windows, and window covers
Brenda Reinhard advised the interior perimeter of the building is very dark at night. She had talked with Jay Shipley about the possibility of increased lighting. Sean Skaggs suggested replacing the current glass-domed fixtures with LED fixtures. He will secure pricing information for these fixtures. Brenda Reinhard recommended lined window curtains which Peter Carey stated would have the added benefit of sound deadening.
3. Discuss and act on scheduling GFCC-based events for the remainder of 2022 and for 2023. Future events: Halloween hayride and chili cookoff- Saturday, Oct. 29th, time TBD; Holiday potluck dinner- December 4th at 6 p.m.; Twelfth Night bonfire- Friday, Jan. 13th 5 p.m.; Easter egg hunt- April 1st; Independence Day- July 4th – morning.

Tanya Granados will make a save-the-date flyer and request that the mayor include it in a future report.

XI. UNFINISHED BUSINESS

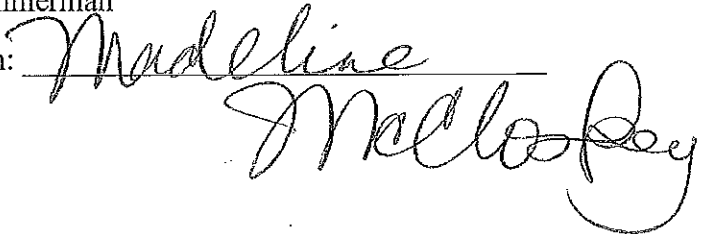
1. Discuss and act on proposals for GFCC acoustical treatment. Mandie Waldrop will obtain a sample of cloth for potential wall-mounted boards. She will also bring the public address system to test it inside the GFCC. The remainder of this item is tabled for future discussion.
2. Discuss and act on approving up to \$1700 for GFCC foundation repair and to level floor of the community center. This item is tabled for future discussion.
3. Discuss and act on bids for floor refinishing. Two options with estimates were obtained (which can be viewed within the GFCC director's report) and Trish Terrazas suggested merely resealing the existing floor without sanding. That option would cost a few bottles of floor cleaner/sealing but would still require cost for repairing certain damaged areas of flooring. Peter Carey proposed refinishing the floor because the modern commercial-grade finish would protect the floors and Sean Skaggs agreed this would protect the floors best. Trish Terrazas suggested the refinish coating may not last as long as one would think. Brenda Reinhard mentioned renters are bringing in heavy furniture which could cause wear and tear on the floor. Tanya Granados motioned to request \$6,700 in the upcoming budget; and Sean Skaggs seconded the motion. The board unanimously agreed.
4. Discuss future items for the upcoming budget. Madeline McCloskey recapped items such as tree fertilizer, power washing and sealing the porch. Last year's budget contained \$2,500 for maintenance, \$5,000 for creek maintenance, \$3,000 for dam maintenance. \$6700 is estimated for sanding the GFCC floor, and up to \$2,500 for foundation access and repair. Peter Carey motioned to submit a request for up to \$2,500 for foundation access and repair; Trish Terrazas seconded the motion. The board unanimously agreed.
Madeline McCloskey proposed requesting \$300 to purchase and install a tree near the ball field; the cost of which could be taken from the creek maintenance costs. Trish Terrazas suggested waiting on purchasing a tree due to present drought conditions. The board decided to table the tree discussion.

MINUTES

Meeting adjourned at 8:39 p.m.

Meeting Minutes documented by Maria Ammerman

Meeting Minutes Approved by Chairperson:

The image shows a handwritten signature in black ink. The signature is written in a cursive, flowing style. The first part of the signature appears to be 'Madeline' and the second part, which is larger and more stylized, appears to be 'McCloskey'. The signature is written over a horizontal line.

